



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 12/8/14	<u>Interviewer:</u> Sue Guenter-Schlesinger, Mohammed Cato	<b>RFA #14 – 26</b>
<u>Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Fairhaven student		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> Concern about sharing upcoming class with another particular student		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒  
 Concern Regarding:    Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒

**Category:** *(Please check at least one)*

- |  |  |   |                                     |  |
|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color             | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin   | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input type="checkbox"/> Sex/Gender                    | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |  |   |                                     |  |

Time Line		
Date	Item	Comments
12/3/14	Jack Herring called EOO	Asking for Sue G-S. Please call regarding student not wanting to be in class with another student, because of previous allegations of sexual misconduct.
12/4/14	SGS t/c with Jack Herring	
12/8/14	[REDACTED] called EOO	Asking for Sue G-S. Please call with regard to the conversation SGS had with Jack Herring, Dean of Fairhaven, about class scheduling.
12/9/14	[REDACTED] visit to EOO	Asking for Sue G-S. SGS unavailable, but Lynae confirmed that SGS is aware that [REDACTED] is awaiting a call from SGS.
12/9/14	SGS t/c with Jack Herring	
12/9/14	SGS t/c with [REDACTED]	Made appointment for 12/10/14.

12/10/14	SGS, Mohammed Cato meeting with [REDACTED] & support person	[REDACTED] continues to feel that [REDACTED] should not be an [REDACTED] in [REDACTED] because they found him to be insensitive. [REDACTED] does not want to be in the same section of [REDACTED] as [REDACTED]. Sue and Mohammed tried to help [REDACTED] understand that their concerns about [REDACTED] do not constitute sexual harassment under university policy or law.
12/18/14	Michael Sledge email to [REDACTED]	Michael has informed [REDACTED] that because there was no student code violation, he cannot remove [REDACTED] from class. Michael is glad to continue being a resource to [REDACTED] as they review class schedules and if there is additional support that would be helpful.